**1.0 PURPOSE OF THE ROBBINSDALE COOPER BASKETBALL ASSOCIATION**

1.1 The Robbinsdale Cooper Basketball Association, to be referred to as the RCTBA, for the remainder of this document, is a community group of volunteers interested in the promotion of youth basketball for players that reside or attend school within the Robbinsdale School District attendance areas.

1.2 The development of youth (Boys) basketball will focus on providing youth with the fundamental understanding and enjoyment of basketball. Participation and cooperation will be stressed at all levels, with a primary concern for developing basic individual skills and general team concepts.

1.3 The RCTBA is an independent organization and is not a part of the Robbinsdale Middle School or Cooper Senior High School, Robbinsdale Independent School District 281

**2.0 ORGANIZATION OF THE BOARD OF DIRECTORS**

2.1 The RCTBA Board may consist of up to 7 voting members

2.2 The Executive Committee of the board consists of the President, Vice President, Treasurer, Information Director, and Program Director.

2.3 Elected positions include President, Vice President, Treasurer, Information Director. Vice President and Information Director are for two-year terms. President and Treasurer are for three year terms, beginning in May, with elections held at the annual Board meeting in April.

2.4 In the event that any of the elected positions cannot be fulfilled, a Special Election will take place at the next Board meeting.

2.5 Program Director is an appointed position, voted on by the Board of Directors.

**3.0 DUTIES OF ELECTED POSITIONS**

**3.1 President**

3.1.1 The President oversees all RCTBA activities.

3.1.2 The President makes appointments to all non-elected positions

3.1.3 The President makes Committee assignments.

3.1.4 The President serves a longer term due to co-financial obligations with the Treasurer.

**3.2 Vice President**

3.2.1 The Vice President succeeds to the presidency for the following election term, unless the president is willing to serve another term, and the board members vote to approve another term for the President.

3.2.2 The Vice President will serve as the President in the President’s absence.

3.2.3 The Vice President is elected by a majority vote of the Board members present for the Annual Board meeting in April

**3.3 Treasurer**

3.3.1 The Treasurer is responsible for RCTBA finances including payment of all approved expenditures and accounting of income from program registrations, tournaments, sponsors, and other sources,

3.3.2 The Treasurer is responsible for all cash needs at registrations and tournaments (ticket and concession).

3.3.3 The Treasurer may make no expenditures over $500 without prior approval of another member of the Executive Committee.

3.3.4 The Treasurer will issue an annual statement at the June meeting and provide the Board with financial updates as requested.

3.3.4 The Treasurer serves a longer term due to co-financial obligations with the President.

**3.4 Information Director**

3.4.1 The Information Director is responsible for the creation of RCTBA Meeting minutes. Through distribution of these minutes, this position notifies all Board members of upcoming meetings and activities.

3.4.2 The Information Director is responsible for the public relation aspects of RCTBA.

**3.5 Program Director**

3.5.1 The Program Director is responsible for day to day operations of the teams during the basketball season. This position is responsible for evaluation of player talent at try-outs, the formation of teams (assignment of players to teams through-out the season until state tournament roster finalization deadline), player conduct concerns, coach conduct concerns, initiation of coach hiring process with assistance from other Board members, annual coach evaluations with assistance of the board for potential coaching position terminations, as well as other duties as assigned by the Board Executive Committee.

Additional information is contained in paragraph 8.3.8.

3.5.2 The Program Director serves at the discretion of the other four Board Executive members for an indefinite period of time. An annual evaluation will be conducted by the board to determine the Program Director’s effectiveness. Termination of the Program Director can only occur upon a unanimous vote of the other four Board Executive members through a due process type hearing/meeting.

**4.0 MEETINGS**

4.1 RCTBA Annual Board meeting will be held on the third Monday of April.

4.2 RCTBA Board meetings will be held on the second Wednesday of each month.

4.5 There must be a minimum of 50% active Board members present before any issues at the RCTBA Board meetings can be voted upon. Issues requiring a vote and the minimum are not present, the vote must be tabled until the next meeting. Each Board member is allowed one vote. New members will be eligible to vote on Board matters upon attendance at one regularly scheduled Board meeting following the meeting of their election.

4.5.1 Formation of the Board in mid to late 2014, resulted in just five board members during 2014-2015 basketball season. Currently, three of the five Board Members constitute a quorum to vote upon board matters. 4.5.1 will expire and be removed from the bylaws at Annual Board Meeting in April 2015 provided two additional board members are elected.

4.6 A Board matter involving Bylaw changes will be voted upon by the Board no earlier than the meeting following the notice announced at a regular meeting or upon a 2-week written notice to all active Board members.

**5.0 TERMS OF MEMBERSHIP**

5.1 New members may remain as members for as long as they participate actively in the work of the RCTBA. This involves attending meetings, serving on committees, and performing at least one functional responsibility as designated by the President.

5.2 Any member unable to attend a regular RCTBA meeting is expected to contact the President or Information Director prior to the meeting.

5.3 Meeting attendance is the key to effective participation in all Board activities. In this regard, after a member has compiled three (3) absences, in the May through April time period, the Board may review that member’s contribution to RCTBA activities. By a vote of the members present at a meeting following three (3) absences, the member in question will be subject to removal, if there is less than a 2/3-majority vote to revert the absences to zero. In event of removal, the President will notify the member of his or her status.

5.4 Any member demonstrating consistent reluctance to participate and contribute to designated board activities will be contacted by an elected Board officer to discuss the members’ intention of remaining active. Results of this meeting may also generate removal action as outlined in paragraph 5.3.

5.5 It should be noted that the RCTBA is a non-profit, volunteer organization, which is dependent upon its active members to run a quality youth program.

**6.0 ELECTION OF NEW MEMBERS**

6.1 A vacancy will be filled as soon as possible.

6.2 Candidates for vacant positions will commit to an interest in and support of youth basketball, rather than a narrow segment of our program.

6.3 Nominations of prospective members may be placed before the Board by any member considered in active standing. Prospective members must attend 2 Board meetings to become eligible for nomination and to answer any appropriate questions by other Board members.

6.4 Final election of prospective members will take place with the candidate out of the meeting room.

6.5 The Candidate will be selected solely on the basis of the potential contribution to youth basketball in our area.

6.6 New members of the RCTBA Board are elected by a majority vote of the Board members present.

**7.0 PLAYER PARTICIPATION** .

7.1 Players in the RCTBA Traveling Program must be residents or attend a school within the Robbinsdale School District, and preferably in the Robbinsdale Middle School and Robbindale Cooper High School attendance areas.

7.2.1 A non-resident player must attend school in the Robbinsdale School district to be eligible for the RCTBA Traveling Program

7.2.2 A non-resident player attending school within the Robbinsdale Cooper high school attendance area is eligible to participate in the RCTBA Traveling Program.

7.3 A player will play at the grade level in which they are currently enrolled. No player will be allowed to “play-up” or “play-down” in RCTBA programs.

7.6 RCTBA will accept community waivers for player participation.

7.7 Requests for exceptions with background and justification should be directed via email to the Board of Directors.

**8.0 TRAVELING LEAGUE**

8.1 The Traveling League is for players that want to play basketball at a higher competitive level. These players generally possess better than average individual basketball skills.

8.2 The RCTBA Sponsors teams in the Traveling Program. At least one team is preferred for grades 5 through 8 for boys. Additional teams will be formed at respective grade levels provided the Program Director can vouch for the team’s ability to perform effectively. It is the Board’s stance to not deny a child the opportunity to play basketball.

8.3 Coaches Selection

8.3.1 The RCTBA Board selects a committee by the April Board meeting that has the responsibility to interview each applicant and select a coach for each traveling team. If there are not enough applicants to fill all of the positions, the committee will be required to recruit qualified individuals for those positions. The interviews and selection process will begin in May and conclude before the season start.

8.3.2 The candidates may be male or female. They must be at least twenty-one years of age, submit to a criminal background check, and comply with concussion training and certification requirements prior to coaching their first game. The candidates should have basic knowledge of the game and possess good administration and management skills.

8.3.3 Candidates will provide the committee with a written resume of their qualifications, prior coaching experience, and references. Prior coaching experience in traveling or competitive environment is desired, but not required. Candidates refusing to provide a resume or references should be considered as marginal candidates. Candidates failing to submit to a criminal background check will be excluded from coaching.

8.3.4 Coaches will go through an interview process as conducted by the Board, and are selected for the current season only and must re-apply each year to continue coaching in the traveling program. To be considered, the coach is not required to stay with the team they had the prior year.

8.3.5 The RCTBA adopted a non-parent coach preference in 2014. Every attempt will be made to place head coaches with a team for which they do not have a child participating.

8.3.5.1 Paragraph 8.3.5 was instituted to prevent a parent coach from coaching with bias towards their child, i.e. design of offense and amount of playing time, and exposing other players and parents to excessive discipline of the child of and by the parent coach. It was also instituted to lower the amount of parent coach incidents and ejections from tournaments during 2013-2014 season.

8.3.6 The RCTBA will keep on file a copy of each head coach’s written resume for the entire season.

8.3.7 All Coaches will be required to follow all rules that the Board deems appropriate and necessary to meet the Association’s goals. Each coach will hold at least two parent meetings, one to be held after the team has been selected and prior to the team’s first game. The second meeting, and any additional, meetings will be determined by the coach.

8.3.8 Coaches may be dismissed for disciplinary reasons deemed inappropriate by the Board of Directors

8.4 Assistant Coaches

8.4.1 Assistant Coaches are selected by the head coach and Program Director. They may be male or female. If the assistant is under twenty-one years of age, the head coach must get RCTBA Board approval.

8.4.2 The Head Coach must identify all assistant coaches to the RCTBA Board of Directors.

8.4.3 All assistant coaches will be subject to the same guidelines as the head coach.

8.5 Team Selection

8.5.1 Tryouts are open to all RCTBA traveling basketball eligible players that are in grade 5 thru 8.

8.5.2 Tryouts usually are held during the last week of September and the first week of October. There will be from two to three tryout sessions.

8.5.3 The RCTBA Board appoints a Traveling Commissioner that is responsible for selecting independent evaluators. An Evaluator will not be able to review any tryout that their child is participating in.

8.5.4 The first tryout session consists of skills evaluation and, as time permits, some game playing evaluation.. The remaining tryout sessions are conducted by the selected coaches and consist of game playing evaluation.

8.5.5 There must be a minimum of 7 players at tryouts to field a team. Each team will consist of up to ten players.

8.6 Practice

8.6.1 Traveling teams will have two practice sessions per week. Sessions will vary in length, but usually be at least one hour and twenty minutes and not more than two hours.

8.7 Tournaments

8.7.1 The RCTBA pays the entry fees for traveling tournaments.

8.7.2 All Tournaments will be scheduled by the Board of Directors.

8.8 Playing Time Requirements

8.8.1 5th thru 8th Grade Level -- Each player is required to play at least .25 to .5 of each game per tournament average.

8.8.2 Exceptions – Modifications to playing time requirements are allowed as a result of injury, foul trouble, practice / game attendance issues, or disciplinary reasons.

**9.0 Dissolution**

Upon dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 C (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.