Submitting Background Check

Step One:

Log into your GotSport Account using the email address you have received this email at as your username: <u>https://system.gotsport.com/</u> (if you need assistance <u>click here</u>)

Step Two:

You will see "USYS Requirements" on the lower right with 3 items listed under it:

- Safe Sport
- Heads Up
- Background Check

The Background Check is the first item that needs to be submitted. Click the "More Info" beside Background Check to continue.

Step Three:

Click "Submit New Report".

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Background Check				Risk Managemen	t	
Status			Required			
Submit New Report						
Benort History				· · ·	\smile	
ID Date Submitted	Date Completed	Updated	Status	Enforced By	MLS Youth	
				Contact Information		
				Phone number		
				Address	420 5th Avenu	le
					New York, NY	
					US	
				Reports older than 07/31/2019 have expi		pired

Step Four:

Fill out the required information and click the certification checkbox. **Be sure to enter your legal name.** Be sure to verify your Social Security Number by typing it in a second time. Sign your name on the signature line (works with mouse or touchscreen) and **save** your signature.

Lastly, click the **submit** button on the bottom of the page to submit your report.

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Background Check	Risk Management			
Submit New Report				
First Name Barry				
Middle Name				
Last Name Burns	Type Background Check Enforced By Mississippi Soccer Association			
Affix	Contact Information			
Gender Male 🗸	Phone number			
SSN ****8700 - United States of Al V Edit	Address 628 Lakeland East Drive, Ste. D Flowood, MS 39232 US			
Confirm SSN	Reports older than 05/15/2020 have expired			
DOB June ~				

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*Question 3 Explanation:	
Start Typing	
Signature	
Save Reset	
Submit	

Once the background check is submitted, please select "Dashboard" in the upper left of the menu ribbon to go back and complete the Safe Sport training and Heads Up Concussion training.

The Safe Sport Act is a federal law that requires abuse awareness training (Safe Sport) for all youth sports organizations and expands existing mandated youth abuse reporting laws.

The Heads Up concussion training is required by State law.

Background checking guide: <u>https://gotsport.zendesk.com/hc/en-us/articles/360049592294-Submitting-Background-Check</u>

Heads Up Concussion training guide: <u>https://gotsport.zendesk.com/hc/en-us/articles/360052923734-Submitting-Heads-Up</u>

SafeSport training guide: <u>https://gotsport.zendesk.com/hc/en-us/articles/360050389574-Submitting-Safe-Sport</u>

FAQs

Q. I have already previously completed a background check for my job (teacher, law enforcement, etc.). A. Indiana Soccer requires this to be submitted through their Gotsport system for all coaches. The background check you completed somewhere else is not transferable.

Q. I completed the background check when I coached during the 2021 season. A. Background checks must be resubmitted every 2 years.

Q. I already did the Safe Sport training for my job or another organization.

A. If you have completed the Safe Sports training with another organization within the past 2 years, then please email me a copy of your certificate and Indiana Soccer will update your profile.