



WHITE CLAY SOCCER CLUB

Child Abuse Clearance, PA State Police Background Checks, FBI Criminal Background Check

***** CLEARANCES are VALID FOR 5 YEARS *****

IF YOU ARE A RETURNING COACH AND COMPLETED YOUR CLEARANCES LAST YEAR YOU WILL NOT NEED TO BE RE-CLEARED.

EPYSA has mandated that all club volunteers (Board, Coaches, Managers) complete the PA Child Abuse Clearance, PA State Police Criminal Background Checks and FBI Criminal Background Check before service to/for the club. **If you have NOT been a resident of Pennsylvania for at least 10 years, you will also need to complete a FBI Criminal Background Check that involves fingerprinting. If you have lived in PA for more than 10 years, you simply require an Affidavit of Compliance each year.**

Volunteers requiring clearances are those “acting in lieu of a parent” or having direct contact where they provide care, supervision, guidance or control of children or have routine interaction with children.

- AS of July 1, 2015, all adults 18 years and older applying for an unpaid position as a volunteer responsible for the welfare of a child and having direct contact with children, must have clearances that include:
 - PA Child Abuse History clearance
 - PA State Police Criminal Records Check – VOLUNTEERS
 - An FBI Criminal Background Check
 - **If you have not been a continuous resident of Pennsylvania for 10 years you will have to go through a fingerprint and FBI background check (\$27.50)**
 - If you have been a continuous resident of PA for the last ten years, EACH YEAR you must affirm in writing that they have no other convictions that would disqualify you by completing and submitting the Club Affidavit <https://usys-assets.ae-admin.com/assets/947/15/Child%20safety%20-%20Affidavit%20of%20Compliance.pdf>
- Clearances are required prior to the commencement of service.
- Volunteers who do not reside in PA have a 30 day provisional status, so long as they provide clearances from the state or country where they reside. Longer than 30 days requires the clearances stated above.

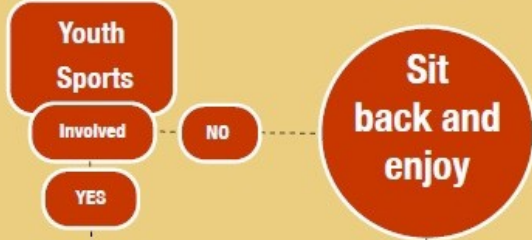
Below is the outline posted to the EPYSA website which provides a breakdown of who is required to complete which clearances. Please review and proceed to the appropriate websites provided to complete the necessary steps to submit your clearance requests.

http://www.epysa.org/membership/pa_child_protection_laws_clearances/

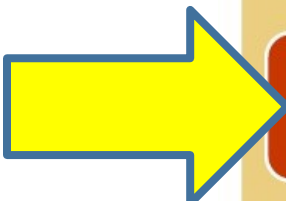
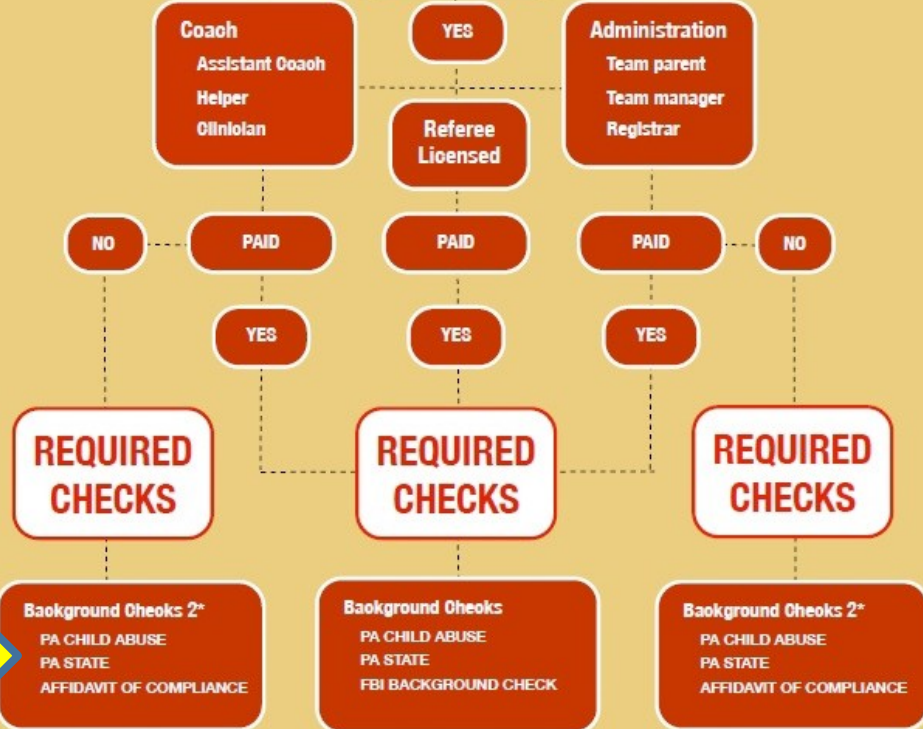
PA Child Protection Laws & Clearances

NEW STATE LAWS COMPLIANCE 1ST JULY, 2015

The new PA Child Protection Laws will require background checks for our member coaches, volunteers, and administrators. We put this graphic together to guide you through the process.
[KeepKidssafe.Pa.gov](http://www.KeepKidssafe.Pa.gov) is the best resource for these new laws.



Soccer



* FBI Background check is required for everyone who has not resided in Pennsylvania for 10 years.

PA Child Abuse Clearance: <https://www.compass.state.pa.us/cwis/public/home>

The link above will take you to the web page below on which you will need to create a new account for yourself at which time you will be able to submit your request for the PA Child Abuse Clearance.

The cost is \$0 per person for volunteers.

my

pennsylvania PA

PA STATE AGENCIES PA ONLINE SERVICES

FAQ Contact Us

Need Help? Contact the CWIS Support Center at 1-877-343-0494

If the child you would like to report on is in immediate danger, please call 911 immediately.

WELCOME TO THE
Child Welfare Portal

Our service provides a means for individuals to apply for PA Child Abuse History Clearance online and for mandated reporters to report child abuse in Pennsylvania.

INDIVIDUAL LOGIN **CREATE INDIVIDUAL ACCOUNT**

Organizations can manage PA Child Abuse History Clearances online for their employees and volunteers

ORGANIZATION LOGIN **CREATE ORGANIZATION ACCOUNT**

Clearance Applications
Learn About Clearances
Use this link to obtain more information about the

Child Abuse Referrals
Learn About Child Abuse Referrals
Use this link to obtain more information about the Child Abuse

Services and Information
Child Protective Services Law

Pennsylvania State Police Criminal Background Check


<https://epatch.state.pa.us/Home.jsp>

The link above will take you to the web page below on which you will need to select “ New Record Check (Volunteers Only) at which time you will be able to submit your request for the PA Child Abuse Clearance.

The cost of the clearance check should be \$0.

Secure | <https://epatch.state.pa.us/Home.jsp>

Apps Suggested Sites Banking RE Taxes 5815 West Avenue Compliance Depot Corporate & Institutional NetSuite

 **Pennsylvania Access To Criminal History**
Commissioner Tyree C. Blocker Gov. Thomas W Wolf

Home Record Check Help

Welcome to Pennsylvania Access To Criminal History

Response times for record requests labeled "UNDER REVIEW" vary depending upon the volume of requests received. While every attempt is made to process inquiries as quickly as possible, turnaround times on these requests can be expected to take between four to six weeks. We apologize for any inconvenience as we process all requests as quickly as resources allow.

PATCH Helpdesk 1-888-QUERY-PA (1-888-783-7972)

All requests for Notarized copies of a Criminal Record Check MUST BE submitted by mail.

New Record Check (Volunteers only)

Submit a New Record Check

Check the status of a Record Check

FBI Criminal Background Check

- If you have lived in Pennsylvania for 10 years or longer, you only have to submit a signed copy of an Affidavit of Compliance, each year. A copy of the form is attached at the end of this document.
- If you have lived in Pennsylvania for less than 10 year, you will require FBI Fingerprinting every 5 years -

<https://usys-assets.ae-admin.com/assets/947/15/IdentoGo%20Service%20Code%203-12-2018.pdf>

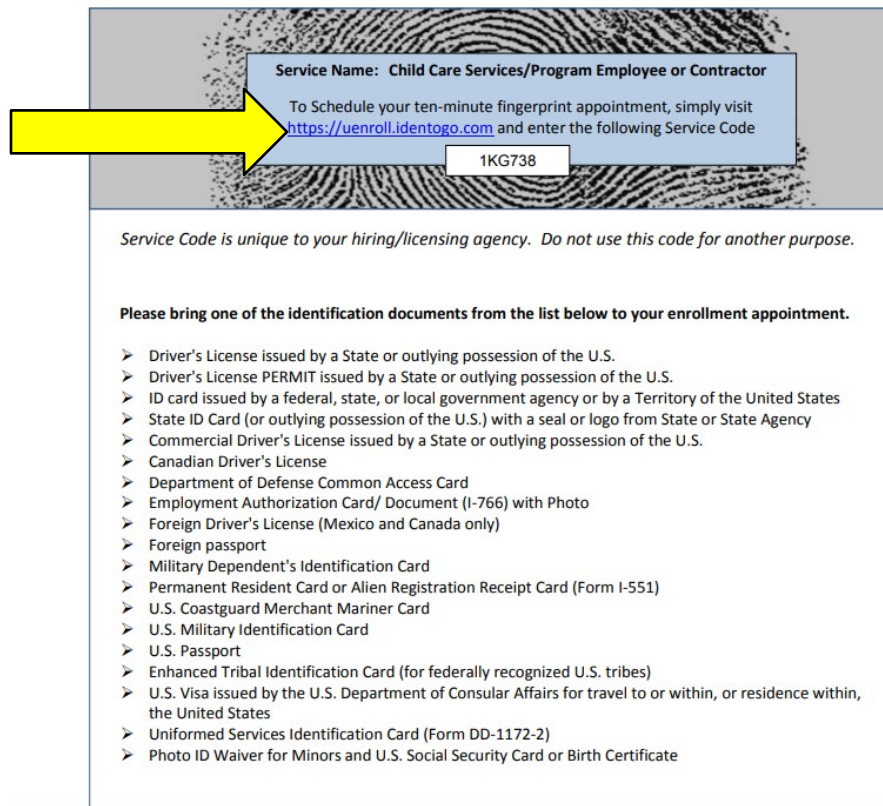
The link above will take you to a pdf of the Identogo Fingerprint Service Code Form in which there is a link to schedule your appointment and enter code 1KG738.

If there is any cost of the clearance check volunteers will need to submit reimbursement requests to the Club via email to Admin@whiteclaysocer.org .

IdentoGO

Fingerprint Service Code Form

PA Department of Human Services – OCYF Use Only



Service Name: Child Care Services/Program Employee or Contractor

To Schedule your ten-minute fingerprint appointment, simply visit <https://uenroll.identogo.com> and enter the following Service Code

1KG738

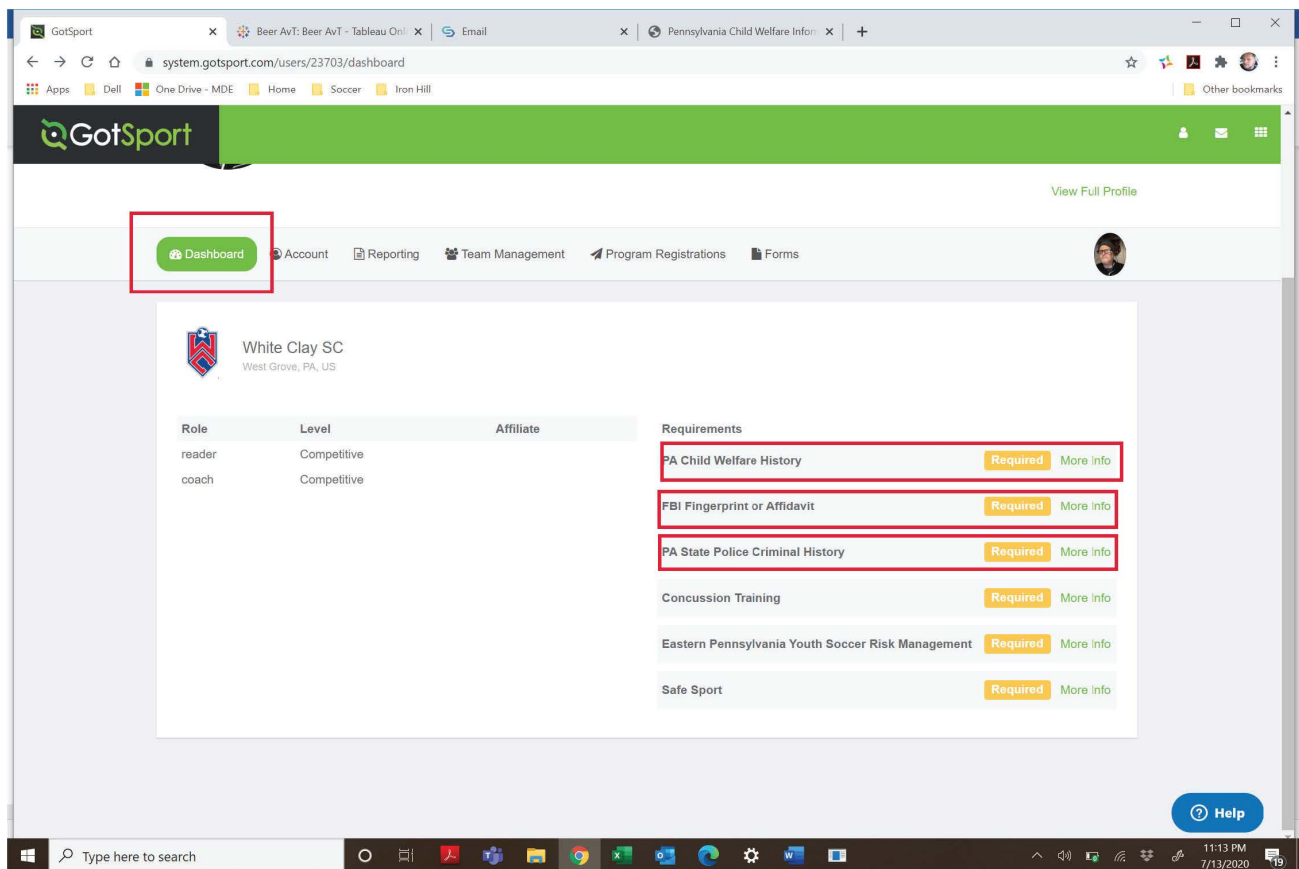
Service Code is unique to your hiring/licensing agency. Do not use this code for another purpose.

Please bring one of the identification documents from the list below to your enrollment appointment.

- Driver's License issued by a State or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S.
- ID card issued by a federal, state, or local government agency or by a Territory of the United States
- State ID Card (or outlying possession of the U.S.) with a seal or logo from State or State Agency
- Commercial Driver's License issued by a State or outlying possession of the U.S.
- Canadian Driver's License
- Department of Defense Common Access Card
- Employment Authorization Card/ Document (I-766) with Photo
- Foreign Driver's License (Mexico and Canada only)
- Foreign passport
- Military Dependent's Identification Card
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- U.S. Coastguard Merchant Mariner Card
- U.S. Military Identification Card
- U.S. Passport
- Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
- U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States
- Uniformed Services Identification Card (Form DD-1172-2)
- Photo ID Waiver for Minors and U.S. Social Security Card or Birth Certificate

Uploading Your Clearances

Once you have created a Got Sport account and registered as a Coach, Manager or Board Member, you need to upload your clearances. Go to your Dashboard and you will see where these documents are stored.



Click on “More Info” for each Requirement. From the next screen, click on “Submit New Report”. There you will be able to UPLOAD the clearance document.

If you have clearances from last year or another organization, you can upload them here.

If you cannot locate your clearances from last year, e-mail admin@whiteclaysoccer.org and we will try to retrieve them from last year’s database.

Once we have confirmed your clearances, you will be issued your coach’s pass and discount code for Club Fees.

If you have any trouble, please email your clearances to Admin@whiteclaysoccer.org

DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS
Required by the Child Protective Service Law
23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a certification through the Federal Bureau of Investigation (FBI), as:

- the position I am applying for is unpaid; **and**
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period.

I understand that if I have not been a resident of Pennsylvania during the entirety of the previous ten-year period, but have received certification from the FBI since establishing residency, I must provide a copy of the certification to my employer and am not required to obtain any additional FBI certifications.

I swear/affirm that, if providing certifications that have been obtained within the preceding 60 months, I have not been disqualified from service as outlined below or have not been convicted of an offense similar in nature to a crime listed below under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25	(relating to criminal homicide)
Section 2702	(relating to aggravated assault)
Section 2709.1	(relating to stalking)
Section 2901	(relating to kidnapping)
Section 2902	(relating to unlawful restraint)
Section 3121	(relating to rape)
Section 3122.1	(relating to statutory sexual assault)
Section 3123	(relating to involuntary deviate sexual intercourse)
Section 3124.1	(relating to sexual assault)
Section 3125	(relating to aggravated indecent assault)
Section 3126	(relating to indecent assault)
Section 3127	(relating to indecent exposure)
Section 4302	(relating to incest)
Section 4303	(relating to concealing death of child)
Section 4304	(relating to endangering welfare of children)
Section 4305	(relating to dealing in infant children)
Section 5902(b)	(relating to prostitution and related offenses)
Section 5903(c)(d)	(relating to obscene and other sexual material and performances)
Section 6301	(relating to corruption of minors)
Section 6312	(relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of certifications shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that certifications obtained for the volunteering purposes can only be used for that purpose and cannot be used for employment purposes.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: _____ Signature: _____

Witness: _____ Signature: _____

Date: _____