

# Duties of the Field Marshal

Every game MUST have an adult field marshal overseeing the game.

## Before the game begins:

- Check in at the registration desk 30 minutes before the game starts
  - Ensure both teams have checked in; if not, when get to the field, send the coach to the registration desk WITH a copy of their roster
  - Pick up the referee fees
- Walk the field and remove any debris
- Introduce yourself to the referees, both coaches, and the field supervisors
  - Let them know to contact you if there are any questions/problems
- Verify both teams have completed rosters with numbers
- Assist referees with roster checks as necessary
- Ensure referees have shootout forms for both coaches
- Ensure field supervisors have stop watches and understand how to complete the field supervisor form

## Once the game begins:

- Keep parents behind the parent line and outside of the penalty box
- Keep unruly coaches, parents and spectators calm
  - If a problem persists, contact the local tournament director
- Oversee protests – see protest process documentation
  - Collect the \$50 cash bond and hold until decision is made
  - Contact local tournament director to contact protest committee to make ruling
- Oversee overtime and penalty kick process, if necessary

## After the game:

- Distribute referee fees after the game
- Bring signed scorecard to the registration desk along with field supervisor forms to update brackets