

MSI's Board of Directors (BoD) meeting was held at the Parish Hall of St. James Episcopal Church, 11815 Seven Locks Road, Potomac, MD. Vice Chairman Prill called the meeting to order at 4:30 pm, with the following Board members and staff in attendance: Prill, Lindsay, Quinn, Spirer, Whitescarver, Gutierrez, Jones, Reed, Wilkoff, Coflin, and Schuessler.

The following agenda items were completed at the Board of Directors meeting:

1. Administrative. It was established that a quorum was present for the meeting.

- a. *Review of prior meeting.* The November 16, 2010 BoD meeting minutes were approved.

- b. *MSI Executive Committee elections.* The following nominations for the MSI Executive Committee were made:

Chair	Steve Ertel
1 st Vice Chair	Adam Prill
2 nd Vice Chair	Mark Spirer
Treasurer	Doug Whitescarver
Secretary	Scott Coflin
At-Large	Leon Reed

No additional names were placed into nomination and these individuals were voted as MSI Executive Committee with approval by acclamation of all members present.

- c. *Operations Report Questions.* The MSI President provided a President's Summary Report, dated January 2011. The report was discussed during the meeting. Highlights of the report include:
 - i. MSI Cherry Blossom tournament scheduled for March 26-27 will be limited to Soccerplex fields only.
 - ii. Field permits fees have increased for Spring 2011.
 - iii. 2011 dates for MSI Shoe Exchanges and Food Drives established.
- d. *MSI Ethics Policy.* A MSI ethics policy document was developed. There was discussion amongst the board on the document's necessity. The Vice Chair received a motion to accept the ethics policy document and require all board members and employees to provide a signed copy to MSI President. The motion was approved with 9 yeas and 1 no.
- e. *Board member commitment.* There was discussion on attendance as some board members have not attended the requisite number of MSI Board meetings.

2. Treasurer's Report. The Treasurer's Report and balance sheet were reviewed.

- a. The Vice Chair received a motion to designate net earnings to the facility development fund. The motion was approved by unanimous consent by the Board.
 - b. The 2011 Budget was reviewed and a motion was approved by unanimous consent to accept the proposed budget.
- 3. Field Development Report**
- a. MSI staff continues to pursue various Field Development efforts.
- 4. Other Business** – The Board discussed the following items:
- a. *Gudelsky Scholarship update.* Three Board members volunteered to review the applicant's submittals.
 - b. *MSI 40th anniversary.* MSI was founded in Fall of 1971. MSI Board discussed plans for celebrating the anniversary. Sarah Williams (MSI staff) and Mark Spierer (MSI Board) will lead the initial planning efforts.

Attachments:

President's Summary Report – January 2011

MSI Treasurer's Report – January 24, 2011

MSI Balance Sheet – December 31, 2010

Montgomery County Department of Parks (MNCPPC) letter dated January 27, 2011

Request for Proposal at Potomac Community Recreation Center – December 2010

MSI Ethics Policy