### **Volunteer Positions**

## All volunteers must complete the following:

- Volunteer application on (available on eAYSO.org)
- Safe Haven/Concussion Training (available online)
- Fingerprinting (free through Hesperia Parks & Recreation) (Applies to volunteers age 14+)

Additional position/level specific training is required for coaches, assistant coaches, and referees.

\*Positions are ideal for youth volunteers. They can qualify for service hours to be signed off.

Position	Description
Coach/Assistant Coach	Coach a team in the upcoming Spring/Fall 2017
Referee*	Center or sideline referee for games in the U8-U19 divisions. Youth volunteers must be a U12 or older player.
Field Monitors	Walk the fields during game times to help ensure that the spectators are following AYSO Kids Zone standards.
Field/Equipment Maintenance	Assist with preparing the field and equipment for game days (painting the fields, filling holes, special projects as needed).
Special Events Worker*	Assist with special events such as Opening Day, Soccerfest, Volunteer Party, and Tournament Weekend.
Field Cleanup*	Assist with keeping the fields clean on game days (i.e. pick up litter)

## **Staff Members Assisting Executive Positions**

# All volunteers must complete the following:

- Volunteer application on (available on eAYSO.org)
- Safe Haven/Concussion Training (available online)
- Fingerprinting (free through Hesperia Parks & Recreation)

# Additional position/level specific training is required for Executive Board Members

## **Monthly Board Meetings are required**

Description
Assist the Registrar with the process of registration. Concentration on the communications, marketing,
logistics for the various registration events. This would include scheduling registration dates, informing
the public/league, securing registration location/materials, staffing the registrations. Assist the RAP
Coordinator to reach the RAP goals.
Assist the Referee Administrator to track, train, recruit, manage the referee schedule and support the
Region's referees. Assist the RAP Coordinator to reach the RAP goals.
Assist the Safety Director to ensure that the safety standards of AYSO Accident Insurance, Safe Haven,
and first aid protocols are followed. Assist the RAP Coordinator to reach the RAP goals.
Assist the Treasurer with managing the financials for the region. Assist the RAP Coordinator to reach the
RAP goals.
Assist the Coach Administrator with mentoring the coaches, expanding training opportunities, and
providing support to the division coordinators. Assist the RAP Coordinator to reach the RAP goals.
Assist the Commissioner with managing the region. Assist the RAP Coordinator to reach the RAP goals.
Assist the CVPA to ensure that the volunteers are prepared for the season and that the guidelines are
followed. Assist the RAP Coordinator to reach the RAP goals.

### **Staff Board Positions**

# All volunteers must complete the following:

- Volunteer application on (available on eAYSO.org)
- Safe Haven/Concussion Training (available online)
- Fingerprinting (free through Hesperia Parks & Recreation)

# Additional position/level specific training is required for some Staff Board Members

Monthly Board Meetings are often required, depending on position and needs of the region.

Position	Description
Community/Publicity Coordinator	Responsible for all regional publicity to include serving as a liaison with the community. Assist with advertising for registration.
Division Coordinators Intermediate Division (U10-U14) Upper Division (U16-U19)	Assign teams and coaches, schedule games, and handle the organization of divisions within the Region.
VIP Coordinator	Coordinate the VIP program. Assist with recruiting players, community outreach, game scheduling, buddies.
Sportsmanship Coordinator	Manage the sportsmanship program. Includes: purchase of sportsmanship awards, tracking sportsmanship, managing inventory, review game cards to ensure fair play is followed, expanding the program.
End-of-Year Tournament Coordinator	Coordinate the end of the year tournament for the Region. Includes: game scheduling, referee scheduling, publish tournament rules, track and communicate standings.
Volunteer Coordinator	Recruit volunteers, serve as communication specialist for volunteer network, participate planning volunteer recognitions and parties, follow up on volunteer interest, work with CVPA to ensure volunteer requirements are met.
Select Club Coordinator	Coordinate the Select soccer program including, but not limited to: coach selection, player interest, promoting the program, tournament selection and scheduling, tryouts, communications.

Team Parent Coordinator	Support the team parents of the region by providing training/information (team parent meeting and folders).
Picture Coordinator	Organize picture day/make up pictures, facilitate vendor selection, and serve as a liaison for the photographers and the league.
Sponsorships/Vendor Relations	Secure sponsorships, fundraisers, and vendor relations for the league. Manage the vendor needs throughout the season.
Uniform Coordinator	Manage the uniform process for the fall/spring seasons. Serve as a liaison between the league and our supplier Score Sports.
Regional Assessment Program Coordinator	Work with the various board members and volunteers to drive the region towards earning the various RAP levels (Bronze, Silver, Gold, and Platinum). Recognition is based on the successful completion of projects, which yield a point value, from several major categories on the form. These include: administration; coaching; refereeing; finance; special programs and community outreach.